

## BOONTON TOWN BD OF ED-02700450 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	BOONTON TOWN BD OF ED-02700450	807	03/01/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/14/2022 11:51 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Jenna Pettoni 03/11/2022 03:37 PM				
	The Annual Report was completed and signed on 3/10/2022 and has been uploaded to the SOARS document folder.				
For Corrective Action: This report will be completed annually by October 15th. The Business Administrator will maintain this file to ensure compliance starting effective 3/10/2022.					
Flagged by Corinne Santos-Hernandez 02/07/2022 02:17 PM					
The SFA must annually collect racial/ethnic data and report the information for each school on the Civil Rights Compliance Form (#86). Acceptable methods of collecting the information include voluntary ID, observation or personal knowledge. The Civil Rights Compliance Form can be accessed at: <a href="http://www.nj.gov/agriculture/applic/forms/#5">www.nj.gov/agriculture/applic/forms/#5</a> . Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	BOONTON TOWN BD OF ED-02700450	1005	03/01/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/14/2022 11:51 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Jenna Pettoni 03/11/2022 03:37 PM				
	The Wellness Policy Assessment Tool has been completed as of 3/10/2022 and uploaded in the Documents tab.				
Moving forward the Wellness Policy will be assessed annually by the wellness committee and retained on file.					
Flagged by Corinne Santos-Hernandez 02/07/2022 02:17 PM					
The SFA has a last revised Local Wellness Policy from 7/26/17. A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, at least once a school year. Please complete Form 357 (Wellness Policy Assessment Tool) . Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.					
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	JOHN HILL-2248	325	03/01/2022	CAP Removed

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Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Removed by Corinne Santos-Hernandez 02/10/2022 08:57 PM				
	CAP Removed				
	Flagged by Corinne Santos-Hernandez 02/07/2022 02:17 PM				
<p>There was an underclaim of 1 meal for December 13, 2021. The total served was 25 not 24. Breakfast counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>					

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged

# Technical Assistance Log

BOONTON TOWN BD OF ED-02700450

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
01/24/2022	2481	Reporting and Recordkeeping (On-Site Assessment Tool - Site) (1502H)			FSD	Jenna Pettoni	Corinne Santos-Hernandez	<input checked="" type="checkbox"/>
<b>How Provided</b>	Phone, Email			<b>Comments</b>	Production records are required daily that documents and records all reimbursable meals prepared and served daily through the National School Lunch Program and School Breakfast Program (including breakfast, lunch and snacks). It is an important document because it supports meal claims submitted for reimbursement. The production records from Boonton Town Bd of Ed should be completed accurately with the correct grade group for the district and documenting the total meals served on the correct line.			